



Retail Technology Guarantee Coupon

Eligibility Requirements

If you acquire any Full Package Product (FPP) or Academic Full Package Product (AE FPP) Microsoft® products listed below between April 2, 2001 and June 30, 2001, you are eligible to get the corresponding or the closest equivalent Office FPP XP Suite, when available, for the cost of shipping and handling (\$7.50 US & \$10.00 CDN), plus applicable sales tax that may apply. You also have the option of upgrading the FPP Technology Guarantee, by choosing a step-up version of Office XP and paying the difference. *E.g.; if Office 2000 Standard was acquired and you now want Office XP Professional, you can obtain that upgrade by paying the \$90 difference plus the shipping and handling along with the applicable sales tax (academic products not available for the step-up offer).*

FPP/AE FPP Suite Acquired During Technology Guarantee Program	FPP/AE FPP Suite Shipped Upon Receipt of Technology Guarantee Claim*
Office 2000 Small Business English	Office XP Standard English 021-0475
Office 2000 Standard English	Office XP Standard English 021-0475
Office 2000 Professional English	Office XP Professional English 269-04593
Office 2000 Premium English	Office XP Professional Special Edition English F95-00060
Office 2000 Developer English	Office XP Developer English 549-00904
Office 2000 Small Business French	Office XP Standard French 021-04762
Office 2000 Standard French	Office XP French 021-04762
Office 2000 Professional French	Office XP Professional French 269-04561
Office 2000 Premium 2000 SR1 French	Office XP Professional Special Edition French F95-00010
Office 2000 Developer French V1.5	Office XP Developer French 549-00906
Office 2000 Standard English AE	Office XP Standard English AE** 021-04755
Office 2000 Professional English AE	Office XP Professional English AE** 269-04592
Office 2000 Developer English AE	Office XP Developer English AE** 549-00895
Office 2000 Standard French AE	Office XP Standard French AE** 021-04764
Office 2000 Professional French AE	Office XP Professional French AE** 269-04618
Office 2000 Developer French AE	Office XP Developer French AE ** 549-00905

*The fulfillment materials are not the retail FPP/AE APP sku (box). The fulfillment kit will include all discs, documentation and other included materials except for the FPP retail carton.

**AE FPP is only available for Office Standard, Professional and Office Developer.

Upgrade Opportunity

Additionally, you may obtain (except for AE FPP customers) an upgrade to Office 2000 Professional Special Edition FPP in one of the following ways: (additional charges for shipping and handling still apply and all claim materials must be submitted to validate the FPP Technology Guarantee and if so elected the upgrade purchase choice as described below)

- **Get Office 2000 Standard FPP or Office 2000 Small Business FPP and submit a check for \$260 (\$390 CDN) and receive Office XP Professional Special Edition FPP.**
- **Get Office 2000 Professional FPP and submit a check for \$170 (\$255 CDN) and receive Office XP Professional Special Edition FPP.**

Maximum order quantity limit of 1 order per sku; per customer, company, or address.

One coupon per order

FPP/AE FPP Individual Application Purchased During Technology Guarantee Program	FPP/AE FPP** Individual Application Shipped Upon Receipt of Technology Guarantee Claim*
Word 2000	Word version 2002 059-03134
Excel 2000	Excel version 2002 065-02843
Outlook® 2000	Outlook version 2002 543-01074
Power Point® 2000	Power Point version 2002 079-01412
Access 2000	Access version 2002 077-02049
FrontPage® 2000	FrontPage version 2002 392-01188
Publisher 2000	Publisher 2002 164-01630
Publisher AE 2000	Publisher 2002 AE 164-01630
FrontPage 2000 AE	FrontPage version 2002 AE 392-01184
Word 2000 French	Word 2002 French 059-03139
Excel 2000 French	Excel 2002 French 065-02848
Outlook 2000 French	Outlook 2002 French 543-01149
PowerPoint 2000 French	PowerPoint 2002 French 079-01413
Access 2000 French	Access 2002 French 077-02054
FrontPage 2000 French	FrontPage 2002 French 392-01195
FrontPage 2000 French AE	FrontPage 2002 French AE 392-01194

Step by Step Instructions for Ordering Your Product

To receive your product, simply complete the order form below and mail it, along with your proof of purchase and payment, to the address listed at the end of the order form. Offer is good April 2 through June 30, 2001. **Order must be postmarked by July 9, 2001.**

Retail Customer Requirements

To qualify for this offer you must provide the following proof of purchase items:

1. Submit a copy of dated sales receipt for your Office 2000 product (verify that it is legible and includes the retailer/reseller identity information and the purchase date, which must fall between April 2 and June 30 2001); and
2. Submit the complete original box top OR original manual's title page.

Terms and Conditions

Products shipped upon availability. If you have any questions regarding this Office Technology Guarantee or would like to check the status of your order you may call **1-800-MICROSOFT (642-7676)**. **US Customers must use AD CODE 00452 and Canadian Customers must use AD CODE 05991.** Please have your AD CODE ready when you call as you will be prompted to enter it to receive this offer. When entering your code please do not drop the 0's from the AD CODE. Offer valid on items obtained between April 2 and June 30, 2001. Materials must be postmarked no later than July 9, 2001. Office XP products will ship on CD-ROM media only.

Note: Pending inventory availability please allow 4-6 weeks for delivery upon receipt of this order coupon by Microsoft. Office XP products and the individual 2002 applications will ship out after 5/31/01.

- North American English versions only will be fulfilled. Outside the 50 United States, the District of Columbia, and Canada, please contact your local subsidiary for availability and pricing.
- Start and end dates of this offer vary by country. Contact your local subsidiary for more information.
- All orders must be accompanied by **proof of purchase** (described above) in order to be processed.
- Select the appropriate product(s) on the Office XP Technology Guarantee order form, and then add up shipping and handling and applicable sales tax costs at the bottom of the order form.
- One coupon per order.
- Maximum order quantity limit of 1 order per company, customer or address.
- Offer applies only to initial purchases or acquisitions of Office2000 product.

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Office XP Technology Guarantee Order Form

Place a check next to the product(s) that qualify you for this offer. Note: Please submit all Customer Requirements that are listed for each item that you check. Indicate English or French where applicable.

Date of Purchase:	Product Acquired Between April 2 and June 30, 2001		Office XP Technology Guarantee Product Requested	
	Check here:	Description:	Check here:	Description:
		Full Packaged Products		
		Office 2000 Professional		Office XP Professional
		Office 2000 Small Business		Office XP Standard
		Office 2000 Standard		Office XP Standard
		Office 2000 Premium		Office XP Professional Special Edition
		Office 2000 Developer		Office XP Developer
		Word 2000		Word version 2002
		Excel 2000		Excel version 2002
		Outlook 2000		Outlook version 2002
		Power Point 2000		Power Point version 2002
		Access 2000		Access version 2002
		Front Page 2000		Front Page version 2002
		Publisher 2000		Publisher version 2002
		Academic Products		
		Office 2000 Standard AE		Office XP Standard AE
		Office 2000 Professional AE		Office XP Professional AE
		Office 2000 Developer AE		Office XP Developer AE
		FrontPage 2000 AE		FrontPage version 2002 AE
		Publisher 2000 AE		Publisher version 2002 AE
		Upgrade Amount on Retail Product (If upgrading):		
		Shipping & Handling (\$7.50 US/\$10.00 CDN):		
		Subtotal:		
		Sales Tax*:		
		Total:		

*SALES TAX: Multiply shipping and handling total by the tax rate for your state: US Sales Tax (Multiply shipping & handling by the sales tax rate). In the US, add the applicable tax in the following states: AL, AR, AZ, CA, CO, CT, DC, FL, GA, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MI, MN, MO, MS, NC, ND, NE, NJ (NJ residents pay tax on Product total only), NM, NV, NY, OH, OK, PA, RI, SC, SD, TN, TX, UT, VA, VT, WA, WI, WV, and WY. Microsoft reserves the right to correct tax rates and/or collect the sales tax assessed by additional states/provinces as required by law, without notice.

Please print the following customer information:

First Name Last Name

Company Name

Order Submission Date

Shipping Address

City State/Province Zip/Postal Code

Daytime Phone (in case we have a question about your order)

Email Address (optional - in case we have a question about your order)

Payment Method:

Check Money Order

Check/Money Order# (please make check payable to Microsoft. Cash or purchase orders not accepted. Check will be deposited upon shipment.)

Visa MasterCard American Express

Card # Expiration Date

X
Cardholder Signature

For applications within the 50 United States send all items to:

Office XP Technology Guarantee
PO Box 1096
Buffalo, NY 14240-1095

For applications in Canada send all items to:

Microsoft
Office XP Technology Guarantee Upgrade
PO BOX 643
Fort Erie, ON L2A6M1